

EJ IWG Strategy and Implementation Committee Meeting

February 22, 2017, 10:30am – 12noon

Meeting Location: 601 D St. NW (DOJ's Patrick Henry Building) Room 6502

Teleconference: Ex. 6 - Personal Privacy

MEETING GOALS: To develop FY 17 implementation plan

AGENDA

10:30am Greetings

10:35 Review Role of Strategy and Implementation Committee

10:40 Review FY 17 Goals

- The Committee will increase accountability of federal agencies and enhance multi agency support through the following activities:

- ❖ Increase # of federal agencies facilitating EJ IWG monthly meetings
 - How? Goal? Recruitment?
 - ❖ Facilitate annual meeting with EJ IWG Convener, EPA and EJ IWG Sr. Staff and Sr. Leadership Representatives
 - When? Tiered Approach/Schedule
 - March: Brown Bag with Matt and Committee Chairs
 - TBD: Memo from EPA Administrator asking for Sr. Leadership Reps
 - ❖ Facilitate annual Senior-Level EJ IWG Dialogue on Opportunities for Advancing EJ with EJ IWG federal agency
 - TBD: Meeting with EPA Administrator and Sr. Leadership Reps
 - ❖ Facilitate periodic meetings to enhance coordination between the EJ IWG Committee Chairman to foster alignment of cross-cutting issues between EJ IWG committees
 - TBD: Committee Chairman Meeting
- Explore creation of Interagency Agreement to Increase resources to the EJ IWG
- TBD: Discuss with Sr. Leadership
- ❖ Increase efficiency of interagency collaboration utilizing existing web applications
 - Max.Gov Administrators Training
 - Identify documents for MAX.GOV (Committee Chairman Starter Kit, Roster, Contact List, Others?)

EJ IWG Strategy and Implementation Committee Meeting

- ❖ Track and respond to public inquiries about EJ IWG Framework for Collaboration activities
 - Followup with EPA Hotline
- ❖ Annual Reporting of FY 16-18 EJ IWG Framework for Collaboration
 - Finalize FY 16 Report
 - Develop Schedule for FY 17

11:30 FY 17 Meeting Schedule

11:45 FY 19- 21 Framework for Collaboration Planning Schedule

11:50 NEJC Meet "N" Greet (March 9) (Mention at IWG Meeting)

11: 55 Wrap up

Team Members

- Cynthia Ferguson (DOJ/Co-chair)
- Marsha Minter (EPA/Co-chair)
- Evelyn Britton (GSA)
- Cheryl Kelly (DOI)
- Jeanine Finley (EPA)

Next meeting

2 and 4th Wednesdays @ 10:30am

Pending Tasks

SOPs (Community Spotlight, Concept/Concurrence, Succession)

Cross Cutting Issues (Climate equity terminology)

Analysis of Accomplishment Reports/Strategic Plans

Tracking Framework Deliverables/EOY Progress Template

Monthly Meetings (Issue Specific i.e. youth, lead, Committee Chairs)

MAX.GOV

Agency EJ Missions

Reflections/Lessons Learned from former IWG members (Nov. Meeting)

International